

**THE CHRISTIAN METHODIST EPISCOPAL CHURCH  
QUARTERLY CONFERENCE REPORT  
THE STEWARD BOARD REPORT**

DATE: \_\_\_\_\_

CHURCH: \_\_\_\_\_

Presiding Elder \_\_\_\_\_ and members of the \_\_\_\_\_ Quarterly Conference, it is a privilege to submit this report for the quarter beginning \_\_\_\_\_ and ending \_\_\_\_\_.

**MEMBERSHIP ACCOUNTABILITY**

Number of Members: \_\_\_\_\_  
Number of Members Serving Assignments: \_\_\_\_\_  
Number of Meetings Held: \_\_\_\_\_  
Number of Members Attending: \_\_\_\_\_  
Members taking the Christian Index: \_\_\_\_\_  
Members taking the Missionary Messenger: \_\_\_\_\_  
Members Owning a Discipline: \_\_\_\_\_  
Number of Needy Persons Reported to the Pastor: \_\_\_\_\_  
Number of Sick/Shut-Ins Reported to Pastor: \_\_\_\_\_  
Number of Visitations: \_\_\_\_\_  
Number of Stewards making Visits: \_\_\_\_\_  
Total Number of Visitations: \_\_\_\_\_  
Number of members attending the Annual CME Convocation: \_\_\_\_\_  
Members registered to vote: \_\_\_\_\_  
Members involved in social or civic activities: \_\_\_\_\_

**ACTIVITIES**

Training Workshops Conducted and Nature of Workshop: \_\_\_\_\_

Number of Members Attending: \_\_\_\_\_

Special Activities Planned/Completed: \_\_\_\_\_

Has a copy of the CME Church Sexual Harassment Policy been presented to all church employees:  
\_\_\_\_\_

What are the agreed upon goals that have been set by the Steward Board for this conference year: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**STEWARDSHIP**

Amount Received from Members: \_\_\_\_\_  
Amount Received from Activities: \_\_\_\_\_  
**Total Amount Received:** \_\_\_\_\_

**SPIRITUAL GROWTH**

Members Attending Morning Worship: \_\_\_\_\_  
Members Attending Sunday school: \_\_\_\_\_  
Members Attending Midweek Services: \_\_\_\_\_  
Members Paying Tithes in local Church: \_\_\_\_\_  
Members visiting the sick and shut-in and inactive: \_\_\_\_\_  
Do the Stewards meet regularly for prayer: \_\_\_\_\_

**STEWARDSHIP REPORTING**

Are the financial records of the church in good order: \_\_\_\_\_  
Are the bills paid to date: \_\_\_\_\_  
Is there a church budget: \_\_\_\_\_

Has the Steward Board developed a plan for payment of the following assessments?  
Local Assessments: \_\_\_\_\_  
District Assessments: \_\_\_\_\_  
Annual Conference: \_\_\_\_\_

**SETTING OF THE PASTORS SALARY - *FIRST QUARTER OR UNTIL COMPLETED***

Has the pastors Salary and Expenses been set: \_\_\_\_\_  
Amount Estimated for Salary: \_\_\_\_\_  
Amount Estimated for Pension: \_\_\_\_\_  
Amount Estimated for Housing: \_\_\_\_\_  
Amount Estimated for Travel: \_\_\_\_\_  
Amount Estimated for Insurance: \_\_\_\_\_  
Amount Estimated for Continuing Education: \_\_\_\_\_

**FINANCIAL OTHER MATTERS: SALARIES/TAXES FOR EMPLOYEES**

Amount paid if any for Social Security: \_\_\_\_\_  
Amount paid for payroll taxes for non-clergy \_\_\_\_\_

Submitted,

Chairperson \_\_\_\_\_

Pastor \_\_\_\_\_

Presiding Elder \_\_\_\_\_

Presiding Bishop \_\_\_\_\_